

Basic Inspection of Terminal

Mandatory 90 day inspection records (last 2 years)

Maintenance and repair records (last 12 months)

Daily vehicle Inspection Reports (90 days)

DMV Pull Notice Reports (all commercial drivers)

Driver's proficiency

Hours of service log books (last 6 months) and supporting documents 1213(i.e. - fuel receipts, hotel receipts, on the road inspections)

Driver file

Copy of license

Copy of medical certificate

Copy of DMV public record (when first hired)

Application of employment

Copy of Pull-notice report

Drug and Alcohol Testing Data (commercial vehicles > 26,001 lbs)

- Copy of policy
- Copy of driver receipt
- Pre-employment, random, post-accident, reasonable suspicion, test results
- Supervisor training (not applicable for Owner)
- Annual summary & semi- annual summary
- Previous employer drug and alcohol verification
- Driver list enroll in random
- Clearinghouse